S̶E̶C̶R̶E̶T̶

DDA SUBJECT FILE COPY

DDA 85-0060/33
23 August 1985

MEMORANDUM FOR: Acting Director of Central Intelligence   *100-15*

FROM: Harry E. Fitzwater
                  Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 23 August 1985

1. Progress reports on tasks assigned by the DCI/DDCI:

   None.

2. Items/events of interest:

25X1

          b. The computerized data base of all sensitive compartmented
intelligence (SCI) accessed personnel for the Intelligence Community
(4C System) continues to grow. It reflects that [   ] personnel are
currently accessed to one or more programs.

          c. Now that the Office of Security's Systems Information Management
System (SIMS) is operational, additional data has been loaded into SIMS
records from the Office of Security's 4C System and the Office of Personnel's
Human Resources System 2 (HRS2) which is a listing of all present and former
Agency personnel. [

]

All Portions SECRET

S̶E̶C̶R̶E̶T̶

S E C R E T

e. The Director of Personnel (D/OP) met with senior Office of Management and Budget (OMB) officials to discuss the Agency's retirement proposal forwarded to OMB earlier in the week. The meeting provided an excellent opportunity to further elaborate on the Agency's needs in a retirement program, various benefits included in the legislation, the differences and similarities between the Agency proposal and Senator Stevens' plan, and the Agency's plan to resolve security concerns. While the OMB representatives had several questions about the retirement proposal, none was unanticipated. Agreement was reached that OMB needed more time to review the legislation and that the Agency would provide some additional information in such areas as funding, cost of benefits, etc. It was also agreed that we must continue to move forward but not ahead of Senator Stevens' legislative effort. Additional meetings will be scheduled with OMB on this effort.

25X1

g. A successful UPI interview on recruitment activities with the

25X1

is appearing in newspapers subscribing to the UPI wire service across the country. The <u>Cumberland Times/News</u>, Maryland, recently ran the story; and a reporter from the <u>Santa Monica Evening Outlook</u> interviewed the Chief, Recruitment Operations Division/OP, as a result of the UPI story.

25X1

k. On 13 August, members of the Office of Training and Education (OTE) Linguistics Committee met with representatives from the DO as part of an ongoing DO/OTE dialogue. OTE agreed to formally report to the DO cases of DO students with unusually low language aptitudes who demonstrate no ability to surpass the "1" speaking proficiency level, students with detrimentally irregular attendance, and full-time DO students who enroll in less than the

S E C R E T

S E C R E T

prescribed length of training or who withdraw substantially prior to the end
of a full-time course. With regard to testing, OTE agreed the DO testers be
required to take a full proficiency test before enrolling in OTE's Tester
Training Workshop and that, when possible, trained DO testers be called to
administer proficiency tests monthly in order to maintain their testing skills.

      l. The Headquarters Language Training Program (HELP) conducted its
registration/orientation on 15 August. At the end of the day, 236 students
were registered in the following languages:

25X1

Registration will remain open until classes begin in mid-September which will
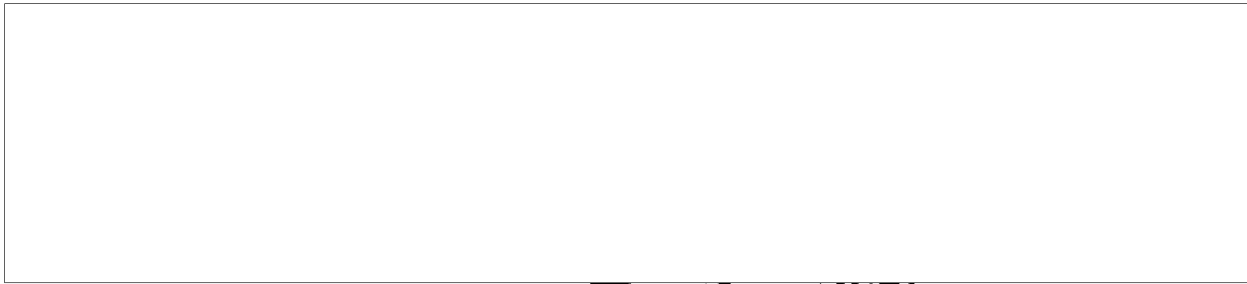undoubtedly increase the number of applicants for the Headquarters program.

      m. The Office of Logistics (OL) reports that in mid-September
construction on a motel, to be located adjacent to the Chamber of Commerce
(CoC) Building, will commence. Dominion Management Company has informed us
that cars displaced from CoC parking lot during construction will be provided
parking at a satellite area.

      n. Headquarters Operations, Maintenance and Engineering Division
(HOME/OL) reports that installation of carpet and acoustic ceiling materials
has effectively reduced the South cafeteria's noise level in half. Recent
measurements taken during lunchtime indicated the ambient noise levels at the
center span area to be 66 decibels, which equals most busy restaurants.

25X1

      p. In a joint effort, the Office of Information Technology (OIT) and
the Office of Central Reference (OCR) modified the SAFE System to provide
users with more current information. A TEXT file that was previously updated
once a day will now be updated hourly.

      q. OIT, with participation from COMIREX and other members of the
Intelligence Community, conducted successful Critical Design Reviews,
including the review of a release that is scheduled for delivery in April 1986
to support a new collection system.

3

S E C R E T

25X1

Harry E. Fitzwater

4

S E C R E T

25X1   DDA/MS[   ]   23Aug85 [   ]
        Orig - DCI
            1 - DDCI
            1 - EXDIR
25X1   1 - OLL [   ]
            1 - Ea. DA OD (via AIM/Wang)
            1 - SSA/DDA
            1 - DDA/CMS
            1 - DDA/MS
            1 - DDA/EEO
            1 - DDA Subj
            1 - HEF Chrono
            1 - EO Subj

S E C R E T

S E C R E T

25X1   DDA/MS ⬜⬜⬜⬜⬜ :23Aug85: ⬜⬜⬜⬜
           Orig - DCI
                1 - DDCI
                1 - EXDIR
25X1   1 - OLL ⬜⬜⬜
                1 - Ea. DA OD (via AIM/Wang)
                1 - SSA/DDA
                1 - DDA/CMS
                1 - DDA/MS
                1 - DDA/EEO
                1 - DDA Subj
                1 - HEF Chrono
                1 - EO Subj

5

S E C R E T